



## **Fiscal Consultant**

Management Strategists Consulting Group, LLC (MSCG, LLC) is currently recruiting administrative consultants to conduct onsite reviews to assess compliance with requirements of Health Resources and Services Administration's (HRSA) HIV/AIDS Bureau (HAB) Ryan White programs. The administrative consultant serves as a content expert for the delivery of HIV/AIDS care, treatment and support services for Parts A, B, C, D and F-Dental funded programs. The fiscal consultant's résumé/CV should reflect at least five (5) years of experience working in a fiscal office or evaluating an agency's fiscal systems. Persons with fiscal experience specific to Ryan White funded programs are preferred. Specifically, qualified persons shall have demonstrated knowledge and experience explicitly stated on their résumé/CV in the following fiscal areas and those provided within the consultant expertise of the Parent IDIQ:

- Degree in Finance, Accounting, Business or similar field
- Previous experience providing fiscal consultation
- Models of Care (e.g. Federally Qualified Health Center, hospital, community health center, AIDS Service Organization, Rural health, etc.)
- Program Financial Management
- Financial Policies and Procedures
- Budget Management
- Financial Management Systems
- Accounting Systems – Documentation, Payroll, Internal Controls, and Cash
- Accounts Payable and Receivable
- Procurement, Purchasing, Inventory, and Travel
- Financial Program Monitoring and Oversight
- Sub recipient Monitoring
- Grants and Contract Management
- OMB Uniform Guidance
- Ryan White Policies
- Medicaid and Medicare

Consulting assignments are generally 2-3 days at a Ryan White grant recipient site and includes a consultant team of no more than 3 experts. 24 hour travel assistance provided. Timely payment and reimbursement. Bi-lingual clinicians are also strongly encouraged to apply.

Please contact Kathie Baldwin, MSCG, LLC Project Manager at [kbaldwin@imstrategists.com](mailto:kbaldwin@imstrategists.com) or 571-343-4890 ext. 109. Please visit <https://www.mscginc.com/consultant/createuser.aspx> for more information.